



CITY OF CHARLES TOWN
PERSONNEL COMMITTEE
AGENDA • SEPTEMBER 14, 2026

Committee Meeting **COUNCIL CHAMBERS** **5:00 PM**
101 E Washington Street, Charles Town, WV 25414

1. CALL TO ORDER

2. UNFINISHED BUSINESS

: **2026-1913:** Referral to Finance to Apply Raises During the First Pay Run in July and January

: **2026-1914:** Sick Time Sharing When an Employee Ceases Employment

3. NEW BUSINESS

: **2026-1915:** Review Proposed RFP for City Manager

: **2026-1916:** Pre-Tax Insurance Conversation Included in the Employee Handbook (Section 6)

4. ADJOURNMENT

5. NOTICE: The Public May View the Meeting Live by Clicking on the Event Link at:
https://www.charlestownwv.us/government/agendas_minutes.php